**CTE Program Narrative**

**NAME OF COLLEGE: San Joaquin Delta College**

**CONTACT:** Angela Beyer

**PHONE NUMBER:** 209-954-5565

**EMAIL ADDRESS:** angela.beyer@deltacollege.edu

**DATE:**

**DIVISION:** HSSKEA

**FACULTY:** Angela Beyer

**PROGRAM NAME:** Paraprofessional Preparation Certificate

**REASON FOR APPROVAL REQUEST (Check One):**

[x]  New Program Proposal

[ ]  Program Revision Proposal (Substantial or TOP Code Changes)

[ ] Locally Approved

**TYPE OF DEGREE:**

 [x]  Certificate of Achievement

 [ ]  Associate of Arts

 [ ]  Associate of Science

 [ ]  Associate of Arts for Transfer

 [ ]  Associate of Science for Transfer

[ ]  Other

**TRANSFER APPLICABILITY:** Yes [ ]  No [ ]

**ATTACHMENTS/INFORMATION REQUIRED:**

 Labor/Job Market Data and Analysis

 Advisory Committee Meeting Minutes

 List of Advisory Committee Members

1. **Statement of Program Goals and Objectives**

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| Program Objectives* Identify personal meanings related to teaching, reflecting upon why they want to become a teacher, examining personal characteristics, assumptions and beliefs, subject matter knowledge, experiences and goals which could affect their development as a teacher
* Identify and critique different program models of bilingual education instruction and their relationship to state English Language Development and English Language Arts content standards and framework.
* Students will demonstrate their ability to assist a student, Kindergarten through Eighth grade, within all academic areas by developing and implementing lesson plans.
* Demonstrate a strong understanding of foundational topics and basics in math, reading and speech.

Program Outcomes* Students will demonstrate their understanding of fundamental reading, writing, mathematical skills.
* Students will apply child development theory and principles in working with students.
* Students will apply positive guidance techniques in guiding student's behavior.
* Students will be able to successfully pass the required Paraprofessional Exam required for licensing within the state of California for individuals wanting to be a paraprofessional within the public k-12 educational system without having at least an Associate Degree.
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1. **Catalog Description**

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| Upon successful completion of the Paraprofessional Preparation certificate, the student demonstrates the knowledge, training, and skills of a paraprofessional in a private or public k-8 school in accordance with the Elementary and Secondary Education Act. Skills demonstrated and practiced by a student include developmentally appropriate lesson planning and implementation for k-8 grade within all academic areas; utilization of positive guidance techniques; planning effective tutoring sessions within math and reading; utilization of effective techniques to reach students with English as a second language; and applying child development theory to all facets of practice with K-8 grade students. |

1. **Program Requirements**

Display of Program Requirements

|  |  |  |
| --- | --- | --- |
| **Core Courses** | **Title** | **Units** |
| **CDEV 21** | **Child and Adolescent Development** | **3** |
| **EDUC 10** | **Introduction to Education** | **3** |
| ENG 1A | Reading and Composition  | 3 |
| **Math 17A** | **Concepts and Structures of Mathematics** | **3** |
| **Or Math 17B** | **Concepts and Structures of Mathematics**  | **3** |
| **EDUC 12** | **Reading Tutoring Techniques** | **3** |
| **EDUC 13** | **Math Tutoring Techniques** | **3** |
| **EDUC 14** | **Bilingualism in the Classroom** | **3** |
| **EDUC 70** | **Paraprofessional Exam Preparation**  | **2** |
| **CDEV 63** | **Child Discipline** | **1** |
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|  |  |  |
|  | **Total Core Courses** | **24** |

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| **Total Units Required for Certificate** | **24** |

Display of Proposed Sequence

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| --- | --- | --- | --- | --- |
| **First Semester** | **Units** |  | **Second Semester** | **Units** |
| CDEV 21 | 3 | EDUC 12 | 3 |
| EDUC 10 | 3 | EDUC 13 | 3 |
| ENG 1A | 3 | EDUC 14 | 3 |
| Math 17A or 17B | 3 | EDUC 70 | 2 |
|  |  | CDEV 63 | 1 |
|  |  |  |  |
| **Total** | **12** | **Total** | **12** |
|  |  |

1. **Master Planning** (Background and Rationale)

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| San Joaquin Delta College strives to produce high quality, qualified work force applicants. In 2019, Delta College received a grant to develop a high quality online program within the education field to streamline employment opportunities within a year of program entry. Currently, to become a paraprofessional within the k-12 system you must have at least 60 college credits or pass the qualifying exam. For many of our students, earning 60 credits takes at least 2 years attending full time. This delays these students from working within their desired field for at least two years. So we have developed this program that prepares them, with both general education courses paired with education courses, to both be adequately prepared to take the exam and better serve students within one year of entering school. This program is also built to be stack-able with our Education Associates Degree for Transfer, meaning after this year of preparation, students would have just one year left, with a predesigned course sequence to finish his/her AA-T degree and be ready to transfer, paired with a lot of classroom experience via course work and possible employment. The district serves all of San Joaquin County and the included schools and school districts. Within this area there are currently over 3000 jobs for paraprofessionals and all public school districts are currently hiring for this position. Speaking with a few local school districts, all have expressed the high need for not only qualified applicants, but quality applicants. They stated that many applicants that come qualified with the needed college credit, lack the necessary skills to effectively work with students. This program was specifically designed to not only increase the number of people qualified for the position but will also better prepare these individuals in skills necessary to be successful working with students.The need for the paraprofessionals within our served district, the higher quality trained preparation program and the streamlined, single year pipeline to employment meet not only San Joaquin Delta College’s own mission but also community colleges’ overall missions.  |

1. **Need for Program**
	1. Enrollment and Completer Projections

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| The current cap on online courses at Delta College is 85. Our education courses currently fill, sometimes with multiple sections. So the estimate amount of completers would be 75, understanding that some might not be able to complete or stay in the program. |

* 1. Labor Market Information (LMI)

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| In the San Joaquin Delta Community College District 2017 Comprehensive Master Plan, the district pointed out the following areas as “key” into the future:* Initiatives that foster professional growth and innovative service delivery
* “Community relationships with local educational institutions, employers, and workforce agencies that promote the region’s intellectual, social, economic, and cultural vitality
* “Career and technical programs that meet the labor market needs of employers in the region

The proposed Paraprofessional Preparation Certificate of Achievement aligns with those values, specifically in the continued building of career advancement opportunities for residents of San Joaquin County, promotion of continue economic vitality, and meeting the labor needs of employers in our direct region and beyond (“San Joaquin,” 2017). In January 2019, the Center of Excellence (COE) projected an additional 1,747 annual new jobs statewide relating or pertaining to paraprofessionals. In total, COE predicted 9 percent growth overall.  There are no similar programs in the service area of San Joaquin Delta College. In the Central Valley/Mother Lode region, including San Joaquin County, found the annual gap for paraprofessional jobs to be 3585.  The projected five-year change is at 9 percent for this occupation group. Simply: All numbers continue to point to a rise in the education paraprofessional occupations. COE data indicates that there are “one community college outside the region offering programs contributing to workforce supply for education paraprofessional ... but there is still an undersupply of trained workers” (“Labor Market,” 2019). Research done by discipline faculty shows Delta College would be the only institution in the region offering a specific certificate in the area. The online nature of the developed Paraprofessional Preparation Certificate of Achievement, with all courses fully developed utilizing the OEI rubric to be offered as distance education, also makes this certificate appealing to students outside the area. The Education and Early Childhood Education Advisory Committee, which includes many prospective industry employers from across San Joaquin County, voted in Spring 2019 to move forward with the introduction of the Paraprofessional Preparation Certificate of Achievement to continue to build relationships with workforce partners, foster intellectual connections, and meet labor market needs in San Joaquin and adjacent counties.Additional Information:Reviewing the Bureau of Labor Statistics information currently available, the Stockton-Lodi region has 3100 jobs with a 33k median income listed for paraprofessional/teacher assistant within the k-12 educational system. Specifics Using EDJOINWithin San Joaquin County there are currently 79 jobs listed on EDJOIN - the program all public school districts within the county use to hire employees.Within the state of California there are currently 5613 jobs listed on EDJOIN - the program that many public school districts use to hire employees. |

1. **Place of Program in Curriculum/Similar Programs**

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| This program will be a new program under the Education discipline. It will be a stack-able certificate students can use to progress through our Education AA-T degree to eventually transfer to a four year college and earn a teaching degree. |

1. **Similar Programs at Other Colleges in Service Area**

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| **College** | **Program** |
| NONE |  |
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**Supporting documentation required**

**List of Members of Advisory Committee**

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| --- | --- | --- |
| **Name** | **Title** | **Affiliation** |
| Angela Beyer | Professor | Delta College |
| Nena Bush | Professor | Delta College |
| Suzanne Coleman | Professor | Delta College |
| Vivian Harper | Professor  | Delta College |
| Rita Shuckman | Associate Professor | Delta College |
| Betina Engelman | Site Supervisor  | Contra Costa County |
| Daryl Arroyo | Dean | Delta College |
| Amy Chi | Lecturer | Sacramento State |
| Eunice Nadonga | Teacher | Delta Child Development Center |
| Nancy Cook | Director | Delta Child Development Center |
| Debra Keller | Director of ECE  | Stockton Unified |
| Jo Ann Egger | Director | Galt School District |
| Eba Martinez | Director of Curriculum | Stockton Unified |
| Rena Damale | Director of ECE  | Lincoln Unified |
| Trevor Gatz | Teacher | Stockton Unified |
| Lani Schiff-Ross | Executive Director | First Five |
| Jan Houst | Director | First Baptist |

**Recommendation of Advisory Committee** (Meeting Minutes)

Please see attached minutes from Spring 2019 Advisory Board